

**Sick Deductions & Credits For Kathryn McLaren 01/01/2019 - 12/31/2023**

| Eff. Date  | Entered By      | Timestamp      | Notes                                                         | Amount |
|------------|-----------------|----------------|---------------------------------------------------------------|--------|
| 03/01/2019 | Zoie Gaspari    | 03/14/19 10:15 | Starting balance for 2019                                     | 70.00  |
| 03/18/2019 | Diana Francisco | 03/19/19 09:29 | Time Off Request Approved: 03/18/19 09:00 - 16:00             | -6.00  |
| 03/19/2019 | Diana Francisco | 03/22/19 08:40 | Time Off Request Approved: 03/19/19 08:00 - 13:30             | -2.25  |
| 03/19/2019 | Zoie Gaspari    | 04/08/19 11:36 | Time Off entry removed from schedule. Hours reimbursed        | 2.25   |
| 03/19/2019 | Zoie Gaspari    | 04/08/19 11:37 | Time off entry created on schedule. (03/19/2019 14:30-16:00)  | -1.50  |
| 03/20/2019 | Diana Francisco | 03/22/19 08:40 | Time Off Request Approved: 03/20/19 08:00 - 16:00             | -7.00  |
| 06/07/2019 | Diana Francisco | 04/15/19 13:20 | Time Off Request Approved: 06/07/19 08:00 - 16:00             | -7.00  |
| 06/14/2019 | Diana Francisco | 06/21/19 08:59 | Time Off Request Approved: 06/14/19 14:00 - 16:00             | -1.00  |
| 06/28/2019 | Diana Francisco | 07/08/19 16:20 | Time Off Request Approved: 06/28/19 12:00 - 16:00             | -4.00  |
| 11/06/2019 | Diana Francisco | 11/14/19 09:11 | Time Off Request Approved: 11/06/19 08:00 - 16:00             | -7.00  |
| 12/13/2019 | Diana Francisco | 12/18/19 08:44 | Time Off Request Approved: 12/13/19 08:00 - 16:00             | -7.00  |
| 12/31/2019 | Diana Francisco | 01/02/20 12:26 | Time Off Request Approved: 12/31/19 12:30 - 15:30             | -2.00  |
| 12/31/2019 | Diana Francisco | 01/02/20 12:30 | Time Off Request Approved: 12/31/19 08:00 - 16:00             | -7.00  |
| 01/01/2020 | Zoie Gaspari    | 10/02/19 10:52 | 2020 Beginning Balance                                        | 101.50 |
| 01/03/2020 | Diana Francisco | 01/15/20 13:36 | Time Off Request Approved: 01/03/20 12:30 - 15:30             | -2.00  |
| 01/23/2020 | Diana Francisco | 01/30/20 15:02 | Time Off Request Approved: 01/23/20 08:00 - 16:00             | -7.00  |
| 01/24/2020 | Diana Francisco | 02/03/20 12:24 | Time Off Request Approved: 01/24/20 08:00 - 16:00             | -7.00  |
| 03/17/2020 | Diana Francisco | 03/17/20 13:26 | Time Off Request Approved: 03/17/20 12:30 - 16:00             | -2.50  |
| 03/30/2020 | Zoie Gaspari    | 03/30/20 11:56 | 03/30/2020 - To cancel out 2019 Personal time                 | 1.00   |
| 06/11/2020 | Diana Francisco | 06/17/20 15:54 | Time Off Request Approved: 06/11/20 12:30 - 16:00             | -2.50  |
| 06/12/2020 | Diana Francisco | 06/17/20 15:54 | Time Off Request Approved: 06/12/20 08:00 - 13:00             | -4.00  |
| 07/10/2020 | Patricia Bussow | 07/13/20 11:50 | Time Off Request Approved: 07/10/20 08:00 - 11:30             | -3.50  |
| 07/23/2020 | Patricia Bussow | 07/28/20 10:21 | Time Off Request Approved: 07/23/20 08:00 - 16:00             | -7.00  |
| 07/24/2020 | Patricia Bussow | 07/28/20 10:22 | Time Off Request Approved: 07/24/20 08:00 - 16:00             | -7.00  |
| 08/05/2020 | Patricia Bussow | 08/07/20 11:52 | Time Off Request Approved: 08/05/20 08:00 - 16:00             | -7.00  |
| 09/30/2020 | Patricia Bussow | 10/01/20 09:28 | Time Off Request Approved: 09/30/20 08:00 - 16:00             | -7.00  |
| 10/23/2020 | Patricia Bussow | 10/28/20 15:33 | Time Off Request Approved: 10/23/20 11:30 - 16:00             | -3.50  |
| 11/18/2020 | Patricia Bussow | 11/20/20 10:43 | Time Off Request Approved: 11/18/20 08:00 - 16:00             | -7.00  |
| 12/10/2020 | Patricia Bussow | 12/09/20 15:07 | Time Off Request Approved: 12/10/20 12:30 - 15:30             | -2.00  |
| 12/22/2020 | Patricia Bussow | 12/22/20 09:46 | Time Off Request Approved: 12/22/20 08:00 - 16:00             | -7.00  |
| 12/30/2020 | Patricia Bussow | 01/04/21 11:17 | Time Off Request Approved: 12/30/20 08:00 - 16:00             | -7.00  |
| 01/01/2021 | Zoie Gaspari    | 12/29/20 14:39 | 2021 Beginning Balance                                        | 105.00 |
| 01/21/2021 | Patricia Bussow | 01/21/21 08:07 | Time Off Request Approved: 01/21/21 12:30 - 16:00             | -2.50  |
| 01/22/2021 | Patricia Bussow | 01/27/21 15:32 | Time Off Request Approved: 01/22/21 08:00 - 16:00             | -7.00  |
| 02/08/2021 | Patricia Bussow | 02/10/21 09:38 | Time Off Request Approved: 02/08/21 13:30 - 16:00             | -1.50  |
| 02/09/2021 | Patricia Bussow | 02/10/21 09:38 | Time Off Request Approved: 02/09/21 12:30 - 16:00             | -2.50  |
| 02/16/2021 | Zoie Gaspari    | 02/24/21 11:16 | 2021 Accrued time was prorated due to employee medical leave. | -91.87 |
| 02/16/2021 | Patricia Bussow | 02/24/21 13:02 | Time Off Request Approved: 02/16/21 08:00 - 16:00             | -7.00  |
| 02/17/2021 | Patricia Bussow | 02/24/21 13:02 | Time Off Request Approved: 02/17/21 08:00 - 16:00             | -7.00  |
| 02/18/2021 | Patricia Bussow | 02/24/21 13:02 | Time Off Request Approved: 02/18/21 08:00 - 16:00             | -7.00  |
| 02/19/2021 | Patricia Bussow | 02/24/21 13:02 | Time Off Request Approved: 02/19/21 08:00 - 16:00             | -7.00  |
| 02/22/2021 | Patricia Bussow | 02/24/21 13:02 | Time Off Request Approved: 02/22/21 08:00 - 16:00             | -7.00  |
| 02/23/2021 | Patricia Bussow | 02/24/21 13:02 | Time Off Request Approved: 02/23/21 08:00 - 12:30             | -3.50  |

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|------------|-----------------|----------------|------------------------------------------------------------------------------------------------------|--------|
| 02/24/2021 | Zoie Gaspari    | 02/24/21 14:24 | 02/24/2021 - Consolidating unused prorated time due to medical leave.                                | 1.60   |
| 04/01/2021 | Zoie Gaspari    | 05/03/21 09:42 | 05/03/2021 - 2021 Balance - Prorated - Return from Medical Leave                                     | 78.75  |
| 06/21/2021 | Patricia Bussow | 06/23/21 08:46 | Time Off Request Approved: 06/21/21 08:00 - 16:00                                                    | -7.00  |
| 07/20/2021 | Patricia Bussow | 07/15/21 08:34 | Time Off Request Approved: 07/20/21 13:00 - 16:00                                                    | -2.00  |
| 07/29/2021 | Patricia Bussow | 07/30/21 10:49 | Time Off Request Approved: 07/29/21 08:00 - 16:00                                                    | -7.00  |
| 08/11/2021 | Patricia Bussow | 08/23/21 08:07 | Time Off Request Approved: 08/11/21 08:00 - 16:00                                                    | -7.00  |
| 08/12/2021 | Patricia Bussow | 08/23/21 08:07 | Time Off Request Approved: 08/12/21 08:00 - 16:00                                                    | -7.00  |
| 08/13/2021 | Patricia Bussow | 08/23/21 08:07 | Time Off Request Approved: 08/13/21 08:00 - 16:00                                                    | -7.00  |
| 08/24/2021 | Patricia Bussow | 08/25/21 10:05 | Time Off Request Approved: 08/24/21 08:00 - 16:00                                                    | -7.00  |
| 10/22/2021 | Patricia Bussow | 10/26/21 10:30 | Time Off Request Approved: 10/22/21 08:00 - 16:00                                                    | -7.00  |
| 11/09/2021 | Patricia Bussow | 11/15/21 09:25 | Time Off Request Approved: 11/09/21 08:00 - 16:00                                                    | -7.00  |
| 11/10/2021 | Patricia Bussow | 11/15/21 09:25 | Time Off Request Approved: 11/10/21 08:00 - 16:00                                                    | -7.00  |
| 12/09/2021 | Patricia Bussow | 12/10/21 14:00 | Time Off Request Approved: 12/09/21 12:30 - 16:00                                                    | -2.50  |
| 01/01/2022 | Zoie Gaspari    | 10/28/22 09:26 | Employee resigned as of 10/31/22. 13.13 hours added due to wrongful deductions during medical leave. | 100.63 |
| 01/14/2022 | Patricia Bussow | 01/20/22 09:46 | Time Off Request Approved: 01/14/22 01:00 - 04:00                                                    | -2.00  |
| 01/24/2022 | Patricia Bussow | 01/26/22 10:20 | Time Off Request Approved: 01/24/22 10:30 - 16:00                                                    | -4.50  |
| 02/03/2022 | Patricia Bussow | 02/07/22 13:31 | Time Off Request Approved: 02/03/22 14:30 - 16:00                                                    | -0.50  |
| 03/03/2022 | Patricia Bussow | 03/08/22 09:33 | Time Off Request Approved: 03/03/22 08:00 - 16:00                                                    | -7.00  |
| 04/01/2022 | Patricia Bussow | 04/01/22 13:49 | Time Off Request Approved: 04/01/22 12:30 - 16:00                                                    | -2.50  |
| 05/13/2022 | Patricia Bussow | 05/18/22 11:44 | Time Off Request Approved: 05/13/22 08:00 - 16:00                                                    | -7.00  |
| 05/24/2022 | Patricia Bussow | 06/01/22 09:24 | Time Off Request Approved: 05/24/22 08:00 - 16:00                                                    | -7.00  |
| 08/16/2022 | Patricia Bussow | 08/16/22 10:30 | Time Off Request Approved: 08/16/22 08:00 - 16:30                                                    | -7.50  |
| 08/31/2022 | Patricia Bussow | 09/01/22 13:33 | Time Off Request Approved: 08/31/22 08:00 - 16:00                                                    | -7.00  |
| 09/09/2022 | Patricia Bussow | 09/14/22 09:32 | Time Off Request Approved: 09/09/22 12:00 - 16:00                                                    | -3.00  |
| 09/16/2022 | Patricia Bussow | 09/20/22 10:51 | Time Off Request Approved: 09/16/22 08:00 - 16:00                                                    | -7.00  |
| 11/01/2022 | Zoie Gaspari    | 10/28/22 09:31 | Employee resigned as of 10/31/22                                                                     | -59.61 |